



Date \_\_\_\_\_

**DEPARTMENT OF ENGLISH  
APPLICATION FOR A GRADUATE ASSISTANTSHIP**

Track (Composition/Literature/NEOMFA) \_\_\_\_\_

To be considered for financial aid you must first be admitted to the Graduate School. If you are not now an active student in a graduate program you must apply immediately. Applications for admission should be submitted online through the Graduate School website, at <http://www.uakron.edu/gradsch/>.

Name \_\_\_\_\_ EMPL ID # \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Phone ( ) \_\_\_\_\_ Date of Birth \_\_\_\_\_ Citizenship \_\_\_\_\_

Present position \_\_\_\_\_

You must have a bachelor's degree from an accredited college or university or expect such a degree prior to September 1 (for fall appointment) of the year in which you begin graduate study.

**DEGREES RECEIVED**

<i>College or University</i>	<i>Degree</i>	<i>Major Field</i>	<i>Date Awarded/Expected</i>
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**OTHER PROFESSIONAL EXPERIENCE (employment, etc.)**

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**LETTERS OF REFERENCE**

Persons listed (name, title, and address) should be sufficiently acquainted with you and your work to write a letter of recommendation. Have each person listed write a letter and send it directly to the English Department, or you may ask recommenders to upload letters through the I-Apply system.

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**LETTER OF APPLICATION**

Please write a letter, addressed to the Graduate Assistantship Committee, in which you explain why you are qualified for an assistantship. Describe your undergraduate preparation as well as other relevant experiences, such as employment, teaching, activity in professional societies, foreign languages read or spoken, and any other pertinent information. The letter should be 1-2 single spaced pages.

Send this application, along with your Letter of Application and a 5-10 page sample of your academic writing, via email to Dr. Hillary Nunn, Graduate Coordinator, at [nunn@uakron.edu](mailto:nunn@uakron.edu).

\_\_\_\_\_  
Signature of Applicant

**PLEASE NOTE:** Ohio state law requires all Teaching Assistants to be assessed for English proficiency before beginning classroom duties. Students for whom English is the first language are assessed by departmental procedures. Students for whom English is a second language must submit a Test of Spoken English (TSE) score of 50 or better, a Pass or higher on the UADEPT test, or a 23 or greater in the speaking component of the internet based TOEFL before a teaching assistantship will be awarded.